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## **KCFD's Safeguarding of Controlled Substances**

### **Scope Statement – May 18, 2016**

#### **Kansas City, Missouri, Fire Department**

The Kansas City, Missouri, Fire Department (KCFD) provides emergency medical services in Kansas City. KCFD carries controlled substances on ambulances and some pumper trucks and administers them to patients as medical needs arise during service delivery. KCFD is registered with the federal Drug Enforcement Administration and the Missouri Department of Health and Senior Services to administer controlled substances.

#### **Why audit the Fire Department's safeguarding of controlled substances?**

The Kansas City Fire Department's responsibility for ambulance services began in April 2010. In order to administer controlled substances in their emergency medical role, federal and state regulations require KCFD to register, provide controlled substance security, track inventory from purchase to proper disposal, and maintain records. According to the Drug Enforcement Administration, properly dispensing and administering controlled substances is critical to patients' health and to safeguarding society against the diversion of controlled substances.

#### **Audit objectives**

Our objective is to answer the following question:

- Has the Kansas City Fire Department implemented processes to safeguard controlled substances?

#### **Audit methods**

We will observe and interview staff performing their duties and review documentation to identify current practices; review federal and state regulations, written department policies and procedures, and recommended practices for administering controlled substances; and compare department practices to regulations, policies, and recommended practices.

#### **Anticipated release date**

We plan to issue the audit report in September 2016.